

Ref 10/2009-2010

25 January 2010

Dear Parent

We have received a number of reports from Heads of Faculty that some pupils are arriving at their lessons without basic equipment. Each student requires pens, pencils, ruler, eraser, calculator (e.g. for science and mathematics) and their planner and these should be brought to every lesson. Staff having to deal with pupils who have nothing to write with wastes valuable teaching time and disrupts the learning of others. In addition they need a sensible bag which is large enough to contain books and folders.

Please would you support your child's learning by ensuring that she/he has this equipment. Stationery is available for purchase from the Learning Resource Centre at cost price which is extremely low. Staff will be monitoring the situation. Children without the appropriate equipment may receive sanctions such as a lunchtime detention during which time the missed work will be copied up.

Yours sincerely

B P Lightman
Headteacher