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| <b>G5 St Cyres School Partnership Policy</b> |
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The following Policy has been agreed with all of our Associated Primary Schools

**Members of the Partnership**

Cogan Primary School  
Fairfield Primary School  
Llandough Primary School  
Murch Junior School  
St Andrews Church in Wales Primary School  
St Cyres School

**Aims of the Partnership**

- to reflect the needs of schools in the area
- to enable Headteachers and school staff to improve knowledge and understanding of specific or general skills for the improvement of their schools.
- to develop academic and social links between the schools.
- to make transition between Key Stages a positive experience for all.

**Management of the Partnership**

Heads of schools meet on a regular basis once every half term. St Cyres will be represented by the Headteacher and the Director of Key Stage 3.

Other staff will attend as appropriate to the Agenda.

The Headteachers' meeting is chaired by an elected 'Chairperson' and a secretary is appointed. The term of office for both chairperson and secretary is reviewed every 12 months.

Issues are raised of an academic, pastoral and managerial nature and where necessary action plans are produced and carried through.

A three year Partnership Development Plan will be prepared by the group and reviewed annually.

At the Summer Term meeting a programme of joint activities for the following academic year will be agreed.

**Subject Liaison**

Regular termly meetings are scheduled in Mathematics, English and Science for subject co-ordinators or class teachers. Liaison in other subjects will take place where possible through visits by departmental representatives from St Cyres due to the difficulty of providing cover.

Every school has the responsibility to designate a member of staff to attend a Subject Liaison Meeting.

Meetings will concentrate on matters relating to Key Stage 2-3 transition.

Each Subject Area Liaison Group elects a Chairperson who is responsible for convening the meeting, providing an agenda, and issuing minutes of the meetings.

Minutes of Meetings will be typed by the administrative staff at St Cyres and e-mailed to all present, the Director of Key Stage 3 at St Cyres and Headteachers.

It is the responsibility of every member of the Subject Liaison Group to report back to colleagues at their schools and ensure that common practices and policies are implemented.

Agenda items should be asked for from all staff concerned, including ideas for combined projects and other ways of forging strong links.

The Partnership will seek to develop further ways of strengthening links between the schools and incorporate into the Development Plan.

St Cyres will provide students for community service projects and work experience placements in the Primary Schools.

It is agreed that partnership benefits the pupils and therefore is worth the investment in time and money.

This paper has been presented to the Governing Body for approval.

This policy will be reviewed at the first meeting of academic year.

**Signed:** \_\_\_\_\_

February 2006